

Design I-B
Illustrator In-class Demo
February 1, 2010

NEW DOCUMENT

Document size can be anything; it's different from paper size.

VIEW

Zoom in **COMMAND and +**

Zoom out **COMMAND and -**

Fit in Window **COMMAND and 0**

Type tool: draw a box first to avoid unproportional scaling

Change type to a vector drawing:

Convert to outlines **UNDER TYPE**

Put a duplicate outside the live area for future use

Copy, Fit in Window, Paste to place something in the center of your document without measuring.

View/ Show Rulers

Drag down guidelines

Show/Hide Guides **COMMAND + ;**

Window / Layers

Create New Layer

Lock / View Layers

Copy from one layer to another

ROTATE

Select object

Select Rotate Tool

Hold down option and click on center point of new graphic

Angle: type '360/x' where x is the number of repetitions of object around the circle

Choose "Copy"

ALIGN

Under View / Align

Use to align disparate objects

Use to distribute space evenly between objects

PRINT

Choose one of the mono printers

Media Size: change from "Defined by Driver" to "Letter"

Do Not Scale

Under "Marks and Bleed" check "Trim Marks" and change "Offset" to "2 pt"

Double-click on the thumbnail of your document to center your artwork on the paper